

Recruiting and Selecting Community Partners

Process	Resource
Finalize role description and prepare application form	Community Partner Role Description Application Form
Post call out for community partners	Sample Media Release Sample Social Media Posts
Review applications and choose interview candidates	
Conduct interviews facilitated by project champion and a current community partner	Interview Questions
Check references	Reference Check Form (not currently in CPT)
Call candidates to let them know they've been successful and advise of next steps	
Advise any candidates if they've been unsuccessful	